PRACTICE PARTICIPATION GROUP

**MINUTES OF MEETING HELD 8th June 2023**

Present:

Staff: Angela Allenby

Patients: Chairman BJE, JE, JB, AB, BB, SB, JC

Chairman : BJE opened the meeting

Apologies: Dr George, HS, SB sent via email during meeting

**Minutes from last meeting**

Minutes approved by the PPG as a true record.

**Matters Arising:**

None

**Practice Report:**

Very sad news of Joy’s passing in April. Joy had been a receptionist at surgery for the last 8 years and was very dedicated, organised, and loyal. It has been a very difficult and challenging time for all the staff as the surgery has had to continue as normal so not to effect patients and the daily running. Support has been offered to all staff. Joy will be greatly missed by all the staff and patients.

* PPG welcomed our new member Steve whose attendance is much appreciated. Angela has been sending out texts to new patients who show an interest on registration to advise of PPG and of meeting date however no other new members came today.
* Covid Vaccinations: Spring Booster campaign gone well – last clinic is 15th June, and no more vaccinations are being supplied to practice however invites have been sent out to all eligible.
* Push Doctor ended in March and now we have Safe doctor which is run by Safecare and practice has one appointment per day allocation.
* Practice received three quotes for new work on converting kitchen into clinical room; only one local contractor has responded to when could start work which is in the next 6 weeks so think will go with him even though he is the more expensive. 66% is funded via ICB.
* Apprentice Ella who started on 1st March 23 on a business/admin course has got another job elsewhere so ended her apprenticeship. Practice not recruiting another apprentice at the moment as have had two new starters in May with Rachel and Sahar.
* Practice Vision development continues to be focused around access and considering the new initiative by NHS England for dealing with patients on the day and not advising patients to call back the next day.
* Practice is using additional roles to support the clinicians i.e., pharmacists, physio, care co-ordinators, mental health nurse. However recently MH nurse and FCP have handed their notice into the PCN so they are recruited again and hopefully we should get replacements soon.
* Managing with nurse appointments however has been difficult as one nurse on long term sick since January although she has started working remotely for last month.

**PPG Forum**

Jean will attend the meetings on behalf of the practice and report back. Meetings still not happening at the moment, and nothing planned but will let us know if anything transpires.

**Friends & Family Comments**

FFT comments shared with PPG Group for last month:

Really good comments in the main. Group discussed the few poor and very poor comments but in the main the comments were very positive and complimentary. Comments will be shared at the next staff meeting.

**Any other business**

* Following meeting SB offered his services as now retired - if we needed any help with any admin which was greatly appreciated, and practice would consider if anything appropriate arose.

No other business – meeting closed.

**Next meeting will be held on Thursday 14th September 23 at 11am**

**(Future meetings planned: Thursday 14th December 23 at 11am)**

**The Patient Participation Group at The Oswald Road Medical Centre welcomes new members to join their meetings. Please inform the reception if you would like to attend the meetings.**